

INTEGRITY

- Agents and agencies must hold **valid licences**.
 - Self-employed individuals must hold an agency licence **and** an agent licence.
 - To verify the validity of a licence (agent and agency), consult the **Register of licence holders**.
- **Temporary licences** may be issued to agents to meet some temporary labour needs of agencies.
 - **For information: info@bspquebec.ca**
- Should an agent's licence be suspended, revoked or not renewed, the BSP **informs the employer(s)** registered in the Register of licence holders.
 - To identify the agents who designated you as their employer, consult the **Batch verification** accessible via the **Accès Agence Portal**. **Demo / User Guide** (Available in French only)
- It is prohibited to encourage or **allow** a person to **contravene the Private Security Act**.
- To ensure public protection, the BSP may issue **directives** to an agency regarding the conduct of its activities.

COMPLIANCE

- An agency must have at least one **establishment in Quebec**.
 - The agency must clearly display its licence(s) in a prominent location within each of its establishments.
- An agency must have a **valid civil liability insurance** policy, of at least \$1M per incident (for the activities it offers).
- The annual fees must be paid at least **60 days** prior to the anniversary date of the issuance or renewal of a licence.
- A renewal application must be filed at least **60 days** before the licence expiry.
- Any revoked or non-renewed licence must be returned to the BSP within **15 days**.

REPORTING

- To report **illegal or non-compliant activity** or an **agent's failure to comply** with the **Regulation respecting standards of conduct of agent licence holders carrying on a private security activity (r.3)**
 - **Lodging a complaint**
 - Submit **Form 193.004** to **plaintes@bspquebec.ca**

NOTIFY THE BSP

- Change of address of head office or of principal establishment in Quebec
 - **Form 194.106**
- Addition or modification of an establishment in Québec.
 - **Form 194.104**
- Change of owners, directors, partners or shareholders.
 - **Form 194.105**
- Change of representative.
 - **Form 194.103**
- Bankruptcy situation or change that may affect solvency. To file documents :
 - **My Account**
 - **Accès Agence Portal**
 - **info@bspquebec.ca**
- Ceasing of activities.
 - **Accès Agence Portal**
 - **Form 194.114**
- Any situation that may affect the validity of the licence (ex.: criminal infraction charge or guilt verdict against the agency representative or a person related to the agency). To file documents:
 - **My Account**
 - **info@bspquebec.ca**

OFFICIAL MARK

- The use of the BSP's official mark (name and/or logo) must comply with the **Graphic Standards Guide** (see pages 4 and 17).
 - For any questions about the use of the official mark:
communications@bspquebec.ca
- The use of the BSP logo, including the agency's licence number, displayed on the website or affixed to a fleet of vehicles, **is not mandatory but it is recommended** as it represents a mark of integrity, professionalism and public trust.

Questions ?

☎ 514-748-7480 | 1-877-748-7483

✉ info@bspquebec.ca

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About the BSP

The **Bureau de la Sécurité privée** is a self-regulatory body that governs the private security industry in Quebec. Its mission is to ensure the protection of citizens by continuously granting qualified and trustworthy individuals, the privilege of carrying on private security activities; by repressing unauthorized activities and inappropriate conduct; and ensuring that the public has access to relevant information.

Latest update: June 1st, 2026

The updated version of this document is available on the Bureau de la sécurité privée website at the following address:
BSPquebec.ca.

Note to readers: This document is intended to facilitate the communication of information to agency representatives providing private security services as sole proprietors, or in their capacity as sole shareholders and directors of a business corporation. It does not constitute legal advice, a recommendation, or a response to a specific case; for further information, the reader should consult the Private Security Act (RLRQ, c. S-3.5), which takes precedence over the contents of this document