

REPRESENTATIVE WORKPLACE CONTACT INFORMATION

Note: This application can be completed through the portal [Accès Agence](#).

Visit acces-bsp.bspquebec.ca to create your profile and proceed online simply and securely.

To file your application

Online at bspquebec.ca - My Account (registration required)

This completed form can be securely filed through the service of [My Account](#) in the **File deposit section**.

By mail or in person to the following address:

1611 Crémazie Boulevard East, Suite 500, Montréal, Québec H2M 2P2.

If the change of address of the representative place of work is due to the change of address of the head office, the principal establishment of the agency in Quebec, or another business establishment of the agency, you must also send us the appropriate form available online at bspquebec.ca.

SECTION A: AGENCY IDENTIFICATION

Legal entity name

Québec Enterprise Number (NEQ)

BSP File No. or Agency Licence No.

SECTION B: REPRESENTATIVE WORKPLACE CONTACT INFORMATION

Please note that this information is public pursuant to section 77 and 81 of the Private Security Act (CQLR c. S-3.5)

Address (number and street)

Suite

City

Province

Postal code

SECTION C: PROFESSIONAL CONTACT INFORMATION UPDATE

If your change of workplace causes a change in your professional contact information, please provide these new details below.

To modify the agency's general communication preferences (language, postal address, etc.) complete the "Communication Preferences" form available online at bspquebec.ca.

Phone number (day)

Other phone number

Ext.

Professional e-mail address (If you enter a professional e-mail address, we will contact you at this address for unofficial communications, if necessary, when processing your agency's file.)

SECTION D: REPRESENTATIVE DECLARATION

Representative surname

Representative first name

I declare that all the information provided herein is accurate and complete, and that any change modifying that information will be communicated to the Bureau de la sécurité privée within thirty days.

In witness whereof, I have signed on (YYYY/MM/DD):



Representative handwritten signature